

FIRE CAPTAIN

(Promotional Class)

DISTINGUISHING FEATURES OF WORK

This class encompasses responsible supervisory positions, the primary duties of which include assisting the Fire Chief in the management of all department operations on one shift, responding to emergency calls, keeping all fire department equipment in good working condition, assuming command at the scene of an emergency in the absence of the Fire Chief, and assisting in the training of subordinate employees. Employees of this class report to and have work reviewed by the Fire Chief. This class ranks directly below that of Fire Chief.

EXAMPLES OF WORK

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Supervises Firefighter/Operators as head of an engine or ladder company. Assumes responsibility for all activities at a fire station on an assigned shift.

Responds to all fire alarms with the company, sees that the shortest or best route is followed to the fire, surveys the situation and directs the Firefighter/Operators in their duties.

Assists lower ranking members of the fire company in all activities at fires and at the fire station, sometimes substituting for them when necessary.

Inspects buildings and other facilities, either independently or with the members of the company, for the purpose of detecting possible fire or other unsafe conditions hazardous to life and property.

Conducts training courses for members of the company, either independently or with assistance from a superior officer, and may give fire prevention talks to school children or other groups.

Receives daily instructions from the fire chief, submits written reports periodically on fires, personnel, and general activities of the company, and initiates requisitions for supplies and equipment.

Makes daily inspections of all equipment and apparatus of the company.

Performs related work as required.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States and a qualified elector of the state of Louisiana.

After offer of promotion, but before beginning work in this class, must pass a physical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must possess a valid Louisiana driver's license.

Must be a regular and permanent employee in the class of Firefighter/Operator with at least three (3) years in that class immediately preceding the closing date for application to the board.

DR	07-13-77
Rev	12-13-78
	04-11-79
	05-09-79
	09-10-80
	08-12-87
	10-13-93
	03-10-99
	08-11-99
	10-13-99
	05-18-00
	03-10-04